

**Expired**

# Production assistant

Posted by Scratch Studio Production Ltd

**Posting Date : 09-Jan-2025**

**Closing Date : 29-Jan-2025**

**Location : Abbotsford**

**Salary : \$27.50 Per Hour**

## Job Requirements

- **Education:** Secondary school
- **Language:** English
- **Years of Experience:** Fresher (less than 1 year)
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job id:** ABOJ2294068

## Job Description:

### Languages

English

### Education

Secondary (high) school graduation certificate

### Experience

1 year to less than 2 years

## **Work setting**

Various locations

## **Responsibilities**

### **Tasks**

Set up and operate mobile camera platforms, microphone booms and lighting equipment  
Adjust focus, sounds levels and other projector and theatre settings and maintain equipment  
Rig, place, move and dismantle sets, backdrops, scenery and other stage equipment  
Assist performers to dress in costumes  
Arrange schedules  
Change and install an electronic control panel using automated equipment  
Set up equipment

## **Experience and specialization**

### **Computer and technology knowledge**

Adobe Photoshop  
MS Excel  
MS Word

### **Area of specialization**

Lighting

## **Additional information**

### **Work conditions and physical capabilities**

Work under pressure  
Tight deadlines

### **Personal suitability**

Flexibility  
Organized  
Team player

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [scratchstudio2020@gmail.com](mailto:scratchstudio2020@gmail.com)**

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