

**Expired**

# Retail Store Supervisor

Posted by Esso Mount Elgin Convenience

**Posting Date : 16-Dec-2024**

**Closing Date : 14-Jun-2025**

**Location : Mount Elgin**

**Salary : \$21.50 Per Hour**

## Job Requirements

- **Education:** Secondary (high) school graduation certificate
- **Language:** ENGLISH
- **Years of Experience:** Fresher (less than 1 year)
- **Vacancy:** 01
- **Job Type:** Full Time
- **Job id:** ABOJ4683886

## Job Description:

### Job details

### Location:

Mount Elgin, ON N0J 1N0

### Workplace information:

On-site

**Salary:**

\$21.50 hourly / 35 hours per Week

**Terms of employment:**

Employment Permanent employment, Full time

**Employment conditions:**

Early Morning, Evening, Morning, Night, Shift

**Start date:**

Starts as soon as possible

**Vacancies:**

1 vacancy

**Overview****Languages**

English

**Education**

Secondary (high) school graduation certificate

**Experience**

1 to less than 7 months

**On site**

Work must be completed at the physical location. There is no option to work remotely.

**Work setting**

Retail service establishment

## Responsibilities

### Tasks

- Procure merchandise to ensure stock levels meet demand and customer needs.
- Authorize and process the return of merchandise, ensuring proper documentation and compliance with store policies.
- Assist customers in selecting and purchasing merchandise, providing detailed product information and recommendations.
- Resolve any issues that arise, such as customer requests, complaints, or supply shortages, in a timely and efficient manner to maintain customer satisfaction.
- Organize, monitor, and maintain inventory, ensuring that stock levels are accurate and replenished as needed.
- Manage cash flow, including processing transactions, balancing registers, and ensuring accuracy in all financial operations.
- Supervise and coordinate office and volunteer staff, providing guidance and support to ensure smooth operations and excellent service.

### Supervision

- 1 to 2 people

### Who can apply this job:

The employer accepts applications from:

- Canadian citizens and permanent or temporary residents of Canada.
- Other candidates with or without a valid Canadian work permit.

### How to apply

By email [hr.tysoncorp89@gmail.com](mailto:hr.tysoncorp89@gmail.com)

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [hr.tysoncorp89@gmail.com](mailto:hr.tysoncorp89@gmail.com)

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