



# Cleaning Supervisor

**Posted by Actfast Restoration and Repairs Ltd.**

**Posting Date : 17-Jun-2025**

**Closing Date : 14-Dec-2025**

**Location : Surrey**

**Salary : \$35 Per Hour**

## Job Requirements

- **Education:** Secondary (high) school graduation certificate or equivalent experience
- **Language:** English
- **Years of Experience:** 2 years
- **Vacancy:** 2
- **Job Type:** Full Time
- **Job id:** ABOJ4562957

## Job Description:

Actfast Restoration and Repairs Ltd., a trusted leader in property restoration and facility maintenance, is currently seeking a reliable and experienced Cleaning Supervisor to join our growing team in Surrey, BC.

The Cleaning Supervisor will be responsible for overseeing daily cleaning operations across various commercial and residential job sites in and around the lower mainland area. This role demands strong leadership, hands-on industry experience, and the ability to effectively coordinate staff, schedules, and

supplies. The successful candidate will ensure all services meet company quality standards and adhere to strict health and safety guidelines.

Job details:

### **On site**

Work must be completed at the physical location. There is no option to work remotely.

### **Work site environment**

Wet/damp

Noisy

Odours

Dusty

Outdoors

Dirty

### **Work setting**

Office building

Commercial facility

Residential

Shopping centre or mall

## **Responsibilities**

### **Tasks**

Hire and train or arrange for training of cleaning staff

Supervise and co-ordinate activities of workers

Inspect sites or facilities to ensure safety and cleanliness standards

Prepare budget and cost estimates

Recommend or arrange for additional services required such as painting, repair work, renovations or replacement of furnishings and equipment

Maintain financial records

Receive payment for specialized cleaning jobs

Assist cleaners in performing duties

Co-ordinate work activities with other departments

Establish work schedules

### **Supervision**

16-20 people

## **Additional information**

### **Work conditions and physical capabilities**

Fast-paced environment  
Work under pressure  
Tight deadlines  
Repetitive tasks  
Physically demanding  
Manual dexterity  
Combination of sitting, standing, walking  
Standing for extended periods  
Bending, crouching, kneeling  
Handling heavy loads

### **Personal suitability**

Client focus  
Dependability  
Efficient interpersonal skills  
Excellent oral communication  
Excellent written communication  
Flexibility  
Initiative  
Judgement  
Reliability

### **Education**

Secondary (high) school graduation certificate  
or equivalent experience

### **Experience**

At least 1 year to less than 2 years

### **Benefits**

#### **Health benefits**

Dental plan  
Paramedical services coverage

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [hr@actfast.ca](mailto:hr@actfast.ca)**

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