

## **Logistics Coordinator**

#### **Posted by GK Courier Services**

Posting Date: 16-Sep-2025

Closing Date: 15-Mar-2026

**Location: Edmonton** 

Salary: \$36.00 Per Hour

#### **Job Requirements**

Education: DiplomaLanguage: English

• Years of Experience: 1 year

• Vacancy: 1

Job Type: Full TimeJob id: ABOJ7486671

#### **Job Description:**

Location: 11020 96 Street, Edmonton, AB T5H 2K8

Salary: 36.00 hourly / 35 hours per week

Terms of employment: Permanent employment, Full time, Evening, Shift, Morning, Night, On call,

Day, Weekend, Overtime available

Starts as soon as possible

1 vacancy
Overview
Languages
English
Education
College, CEGEP or other non-university certificate or diploma from a program of 1 year to 2 years or equivalent experience
Experience
1 year to less than 2 years
Responsibilities
Tasks
Prepare and submit reports
Resolve work problems, provide technical advice and recommend measures to improve productivity and product quality
Train workers in duties and policies
Arrange training for staff
Co-ordinate, assign and review work
Requisition or order materials, equipment and supplies
Plan, organize and oversee operational logistics of the organization
Supervision
Purchasing and inventory clerks
Shippers and receivers
Transportation route and crew schedulers

# **Additional information** Work conditions and physical capabilities Work under pressure Personal suitability Flexibility Reliability Team player Accurate How to apply By email 2361717abltd@gmail.com By mail 3386 Chickadee Drive NW Edmonton, AB T5S 0L2

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