



# Logistics Coordinator

Posted by GK Courier Services

**Posting Date : 16-Sep-2025**

**Closing Date : 15-Mar-2026**

**Location : Edmonton**

**Salary : \$36.00 Per Hour**

## Job Requirements

- **Education:** Diploma
- **Language:** English
- **Years of Experience:** 1 year
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job id:** ABOJ7486671

## Job Description:

**Location:** 11020 96 Street, Edmonton, AB T5H 2K8

**Salary:** 36.00 hourly / 35 hours per week

**Terms of employment:** Permanent employment, Full time, Evening, Shift, Morning, Night, On call, Day, Weekend, Overtime available

Starts as soon as possible

1 vacancy

## **Overview**

### **Languages**

English

### **Education**

College, CEGEP or other non-university certificate or diploma from a program of 1 year to 2 years or equivalent experience

### **Experience**

1 year to less than 2 years

### **Responsibilities**

#### **Tasks**

Prepare and submit reports

Resolve work problems, provide technical advice and recommend measures to improve productivity and product quality

Train workers in duties and policies

Arrange training for staff

Co-ordinate, assign and review work

Requisition or order materials, equipment and supplies

Plan, organize and oversee operational logistics of the organization

### **Supervision**

Purchasing and inventory clerks

Shippers and receivers

Transportation route and crew schedulers

**Additional information****Work conditions and physical capabilities**

Work under pressure

**Personal suitability**

Flexibility

Reliability

Team player

Accurate

**How to apply****By email**

2361717abltd@gmail.com

**By mail**

3386 Chickadee Drive NW

Edmonton, AB

T5S 0L2

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