



# Supervisor - Department Manager

Posted by Canadian Tire Grand Falls

**Posting Date :** 29-Sep-2025

**Closing Date :** 28-Mar-2026

**Location :** Grand Falls

**Salary :** \$17 to 19 Per Hour

## Job Requirements

- **Education:** High-School or Equivalent
- **Language:** English/ French
- **Years of Experience:** 1 year
- **Vacancy:** 2
- **Job Type:** Full Time
- **Job id:** ABOJ2236555

## Job Description:

### Supervisor - Department Manager

Are you looking for a job where you can learn, meet people, have fun, share your ideas and help customers in a family and diverse work environment? Would you like to join one of Canada's most iconic and trusted companies? We're 100 years young and we need you!!

## Job summary

As a member of the store's Management Team, the Supervisor/Department Manager is responsible for managing and leading the department by ensuring that the department operates efficiently with friendly and informed staff. Reporting to the Store Manager/General Manager, this role ensures customer satisfaction and retail execution that meets the performance expectations.

### Benefits:

- An amazingly friendly team
- Continued career opportunities
- Profit-sharing (conditions apply)
- Employee discount
- Diverse, inclusive and safe working environment
- Work-life balance
- Flexible work hours
- Ongoing training and learning
- Scholarship opportunities
- Reward and recognition program
- Group benefit plan (conditions apply)
- Working for an employer that's involved in the community
- Working for a locally owned business
- And much more!!

### Responsibilities:

- Foster a culture that values excellent customer service.
- Maintain the quality of the department's presentation to ensure customer expectations are met.
- Plan and manage daily/weekly departmental activities, objectives and seasonal changeovers.
- Train, supervise, assist, coach, encourage, motivate, inspire and support team members in their departmental operations.
- Manage team members' performance, provide informal and constructive feedback, and recognize achievements and efforts.
- Prepare work schedules that meets business needs while working with budget guidelines.
- Help with the store opening and closing responsibilities.
- Assist in selecting and orientating new employees.
- Resolve issues and conflicts while ensuring customer satisfaction and employee satisfaction.
- Ensure compliance with Health and Safety regulations.

### Requirements / Skills

- Supervisory, leadership and/or managerial experience or relevant experience
- Ability to work shifts (days, evenings, week-ends and holidays)
- Approachable
- Ability to handle physical demands including standing/walking for 8 hours while frequently lifting and carrying items, using a ladder, twisting, turning and reaching
- Ability to plan, organize, communicate, delegate and follow up team's activities and projects
- Strong computer skills
- Ability to work in a fast-paced environment
- Ability to find solutions to problems, adapt and cope with challenging situations and make difficult decisions
- Ability to operate cash register (asset)
- Experience in retail sales, execution and operations (asset)

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [vivian\\_ho@me.com](mailto:vivian_ho@me.com)

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