



operations supervisor

Posted by 5053335 Ontario Inc. O/A We Care Rehab Clinic

Posting Date : 17-Oct-2025

Closing Date : 15-Apr-2026

Location : Hamilton

Salary : \$36 Per Hour

Job Requirements

- **Education:** College/CEGEP
- **Language:** English
- **Years of Experience:** 1 year
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job id:** ABOJ6716673

Job Description:

Tasks

- Train workers in duties and policies
- Prepare and submit reports
- Ensure smooth operation of equipment

Resolve work problems, provide technical advice and recommend measures to improve productivity and product quality

Co-ordinate, assign and review work

Requisition or order materials, equipment and supplies

Co-ordinate activities with other work units or departments

Offer mentoring

Consult with clients after sale to provide ongoing support

Review and examine insurance claims

Establish work schedules and procedures

Supervision

5-10 people

Experience and specialization

Computer and technology knowledge

MS Excel

MS Outlook

MS PowerPoint

MS Word

Additional information

Personal suitability

Efficient interpersonal skills

Excellent oral communication

Excellent written communication

Flexibility

Organized

Reliability

Team player

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: info.hamilton@wecarerehab.ca

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