



# hotel executive housekeeper

Posted by Auders 3000 Ltd

**Posting Date :** 06-Nov-2025

**Closing Date :** 05-May-2026

**Location :** Spruce Grove

**Salary :** \$36.50 Per Hour

## Job Requirements

- **Education:** Secondary (high) school graduation certificate
- **Language:** English
- **Years of Experience:** Fresher (less than 1 year)
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job id:** ABOJ2528431

## Job Description:

**hotel executive housekeeper** Verified

Company details: Travelodge by Wyndham Spruce Grove

**Job details**

Spruce Grove, AB  
T7X 3X3

On site

36.50 hourly / 35 to 40 hours per week

Permanent employment

Full time

Early morning, Evening, Shift, Flexible hours, Morning, Night, Day, Weekend

Starts as soon as possible

1 vacancy

Job Bank #3437446

## Overview

### Languages

English

### Education

Secondary (high) school graduation certificate

### Experience

7 months to less than 1 year

### On site

Work must be completed at the physical location. There is no option to work remotely.

### Work setting

Hotel, motel, resort

## Responsibilities

### Tasks

Select and purchase equipment and supplies

Plan and co-ordinate activities of housekeeping supervisors and crews

Co-ordinate inspection of assigned areas

Ensure that safety standards and departmental policies are met  
Co-ordinate maintenance and repair services  
Maintain inventory of supplies, equipment and uniforms  
Supervise in-house laundry services  
Co-ordinate in-house laundry services  
Schedule and assign duties of housekeeping staff  
Co-ordinate dry cleaning and valet services  
Ensure that local health and sanitation regulations are carried out  
Hire, train and supervise staff

### **Supervision**

3-4 people

### **Additional information**

#### **Security and safety**

Criminal record check

#### **Transportation/travel information**

Public transportation is available

#### **Work conditions and physical capabilities**

Fast-paced environment

Attention to detail

Combination of sitting, standing, walking

Standing for extended periods

#### **Personal suitability**

Client focus

Dependability

Efficient interpersonal skills

Flexibility

Initiative

Organized

Reliability

Team player

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## Who can apply for this job?

### The employer accepts applications from:

- Canadian citizens and permanent or temporary residents of Canada
- other candidates, with or without a valid Canadian work permit

## How to apply

### Direct Apply

By Direct Apply

### By email

[suzau@travelodgesprucegrove.com](mailto:suzau@travelodgesprucegrove.com)

### How-to-apply instructions

Here is what you must include in your application:

- Cover letter

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [suzau@travelodgesprucegrove.com](mailto:suzau@travelodgesprucegrove.com)**

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