



Pharmacy Assistant

Posted by The Medicine Shoppe Pharmacy #244

Posting Date : 01-Dec-2025

Closing Date : 21-Dec-2025

Location : Edmonton

Salary : \$37.00 Per Hour

Job Requirements

- **Education:** Secondary (high) school graduation certificate
- **Language:** English
- **Years of Experience:** 1 year
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job id:** ABOJ6466273

Job Description:

The Medicine Shoppe Pharmacy #244 located at 9002-Jasper avenue NW Edmonton, Alberta T5H 3S8 is looking for full time/ permanent Pharmacy Assistant to be a part of team as soon as possible.

No of Positions: 01

Language: English

Salary: \$37.00/hour

Duties:

- Ensure the information on prescriptions is accurate
- Enter client information in databases
- Help pharmacists
- Maintain inventories of medications and pharmaceutical products
- Maintain prescription records
- Prepare medications for clients
- Compound, package and label pharmaceutical products
- Prepare and maintain equipment and supplies
- Bill third party insurers
- Compound oral solutions, ointments and creams
- Maintain inventories of medications and prescription records of pharmaceutical products
- Perform general clerical duties
- Prepare and maintain cleanliness of collection areas
- Order supplies and equipment
- Organize and maintain inventory

Eligible candidates please email your resume at migdady71@yahoo.com

Job Requirements:

- Education
 - Secondary (high) school graduation certificate
- Experience
 - 1 year to less than 2 years

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: migdady71@yahoo.com

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