



# Retail Store Supervisor

Posted by **CIRCLE K**

**Posting Date : 17-Dec-2025**

**Closing Date : 15-Jun-2026**

**Location : Thunder Bay**

**Salary : \$22.00 Per Hour**

## Job Requirements

- **Education:** Secondary (high) school graduation certificate
- **Language:** English
- **Years of Experience:** 1 year
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job id:** ABOJ6909126

## Job Description:

**Retail Store Supervisor at CIRCLE K**

**Location -** 185 Cumberland St N Thunder Bay, ON P7A 4M9

**Salary -** 22.00 hourly / 40 hours per week

**Vacancies-** 1 vacancy

**Terms of employment-** Permanent employment, Full time

**Start date-** As soon as possible.

### **Job Requirements**

**Languages-** English

**Education-** Secondary (high) school graduation certificate

**Experience-** 1 year to less than 2 years

**On site-** Work must be completed at the physical location

### **Tasks**

- Assign sales workers to duties
- Authorize return of merchandise
- Establish work schedules
- Sell merchandise
- Prepare reports on sales volumes, merchandising and personnel matters
- Resolve issues that may arise, including customer requests, complaints and supply shortages
- Organize and maintain inventory
- Supervise and co-ordinate activities of workers

### **How to apply**

By email - [hiring.circlekthunderbay@gmail.com](mailto:hiring.circlekthunderbay@gmail.com)

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [hireing.circlekthunderbay@gmail.com](mailto:hireing.circlekthunderbay@gmail.com)

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