



# Clothing Purchaser Manager

Posted by American Tall

**Posting Date : 16-Feb-2026**

**Closing Date : 15-Aug-2026**

**Location : Mississauga**

**Salary : \$137,000 Per Year**

## Job Requirements

- **Education:** Bachelor's degree or equivalent experience
- **Language:** English
- **Years of Experience:** 2 years
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job id:** ABOJ5976714

## Job Description:

We are currently seeking a detail-oriented and experienced Clothing Purchasing Manager to join our team at our Mississauga, ON location. In this key role, you will be responsible for overseeing procurement operations, managing supplier relationships, and ensuring the timely and cost-effective purchasing of materials and inventory. If you're a strategic thinker with strong leadership skills and a background in retail or wholesale purchasing, we'd love to hear

from you!

## Job Details

### Location:

375 Annagem Boulevard  
Mississauga, ON  
L5T 3A7

**Workplace Information:** On-site

**Salary:** \$137,000 annually

**Hours:** 40 hours per week

**Terms of Employment:**

- Permanent, Full-time
- Schedule: Day, Early Morning, Morning, Overtime, Weekend
- Start Date: As soon as possible

**Vacancies:** 1

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## Overview

**Languages:** English

**Education:**

- Bachelor's degree or equivalent experience

## Experience:

- 2 years to less than 3 years

## Work Setting:

- Retail/wholesale establishment
- Distribution centre

## **Work Location Information:**

- Must be completed at the physical location; no remote option

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## **Responsibilities**

### **Tasks:**

- Coordinate activities of personnel engaged in buying, selling, and distributing materials, equipment, machinery, and supplies
- Plan and control budget and expenditures
- Plan and organize daily operations
- Review purchase order claims and contracts for policy compliance
- Oversee cost and quality evaluations of goods or services
- Authorize development of specifications for products or services
- Manage contracts
- Review and process claims against suppliers
- Oversee analysis of data and information
- Oversee preparation of reports
- Organize and maintain inventory

**Supervision:** 3–4 people

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## **Experience and Specialization**

## **Computer and Technology Knowledge:**

- MS Excel
- MS Office
- MS Outlook
- MS PowerPoint
- MS Word

#### **Area of Work Experience:**

- Purchasing, procurement, and contracts

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#### **Additional Information**

#### **Transportation/Travel Information:**

- Willing to travel
- Travel expenses paid by employer

#### **Work Conditions and Physical Capabilities:**

- Fast-paced environment
- Work under pressure
- Tight deadlines
- Attention to detail
- Large caseload and workload

#### **Personal Suitability:**

- Dependability
- Excellent oral and written communication
- Flexibility
- Initiative
- Judgment
- Organized
- Team player

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### **Who Can Apply for This Job?**

You may apply if you are:

- A Canadian citizen
- A permanent resident of Canada
- A temporary resident with a valid work permit

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**Do not apply if you are not authorized to work in Canada. The employer will not respond to your application.**

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### **How to Apply**

#### **By Email:**

? resumes.americantall@gmail.com

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [resumes.americantall@gmail.com](mailto:resumes.americantall@gmail.com)**

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