ABORIGNAL JOBS IN CANADA

Leader of the Payroll Team

Posted by Hydro One Networks Inc

Posting Date : 24-Feb-2026

Closing Date : 23-Aug-2026

Location : Toronto

Salary : $$8,612.92–$9,162.72 Per Month

Job Requirements

- **Education**: Grade XII in a Secondary, Commercial
- **Language**: English
- **Years of Experience**: 4 years
- **Vacancy**: 2
- **Job Type**: Full Time
- **Job id**: ABOJ3321475

Job Description:

About the Company

Hydro One is the biggest electricity provider in Ontario. They've been around for over 110 years and serve 1.5 million customers. They focus on safety, great service, and being a top employer (recognized by Forbes in 2026).

The Role: Payroll Team Lead

As a Team Lead, you aren't just doing payroll; you are overseeing the people who do it. You will assign tasks to staff, handle the "tricky" pay issues, and make sure everyone—including retired employees—gets paid accurately and on time.

Your Main Responsibilities

- **Managing the Pay Cycle:** Make sure the software runs correctly, handle employee exits (terminations/retirements), and approve manual checks.
- **Leading the Team:** Act as the first person staff goes to when they have a problem. You'll also train new hires.
- **Taxes & Compliance:** Approve tax payments to the government and ensure all payroll follows Canadian laws and union rules.
- **Audits & Accuracy:** Double-check the data to catch mistakes and help with internal or external business audits.
- **Problem Solving:** Look for ways to make the payroll process faster or better.

What They Are Looking For (Requirements)

Education

- You must have your **PCP (Payroll Compliance Practitioner)** designation.
- You need a college diploma or equivalent experience in accounting/payroll.
- You must be a clear communicator (written and verbal).

Experience

- **Supervision:** You've led or managed people before.
- **Technical Skills:** You are an expert in **SAP, SuccessFactors, or ServiceNow**, plus standard tools like Excel.

- **Knowledge:** You understand how union contracts (collective agreements) affect pay.
- **Time Management:** You can handle tight deadlines without getting stressed.
- **Tenure:** Usually, about **4 years** of experience in payroll (including at least one year in Canada) is needed to qualify.

The Fine Print

- **Pay:** Your salary depends on your experience and skills.
- **Deadline:** Apply by **March 3, 2026**.
- **Note on AI:** They use AI to help screen resumes, but humans make the final hiring decisions.
- **Accommodations:** If you have a disability and need help applying, they have a specific email for support.

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