



# Coordinator for sales and promotions

Posted by SSLC Language College

**Posting Date : 26-Feb-2026**

**Closing Date : 25-Aug-2026**

**Location : Vancouver**

**Salary : \$\$\$37 Per Hour**

## Job Requirements

- **Education:** Bachelor's
- **Language:** English
- **Years of Experience:** 3 years
- **Vacancy:** 2
- **Job Type:** Full Time
- **Job id:** ABOJ3702396

## Job Description:

Complete job description  
Duration of employment: Permanent  
Work language: English  
Work hours: thirty hours a week  
Learning:  
Experience:  
Learning

A bachelor's degree

Activities

Create a variety of events for information, fundraising, and exposure.

Create communication plans.

Create policies.

Analyze programs and tactics for communication.

Put communication plans and initiatives into action.

Create written content for websites, briefings, and reports.

Create instructional resources and educational and promotional initiatives to pique interest in the topic.

Offer advice on how to establish and plan new enterprises.

Oversee pupils and professional and support personnel.

Train employees.

Plan your growth initiatives.

Answer questions about growth prospects from members of the business community.

Compare and contrast commercial and industrial product marketing tactics.

Create research papers, reports, articles, or instructional writings.

Give customers advice on sales promotion or advertising tactics.

Organize unique promotional and advertising events.

Create and/or present educational, public relations, and informational sessions, materials, and programs.

Offer advisory services to the government and other institutions.

Analyze marketing research.

Perform website promotions, e-commerce, and online marketing.

Create marketing plans.

Present in workshops, conferences, or symposiums.

Create and carry out business plans.

Physical capabilities and working conditions

Work under duress.

Strict deadlines

A fast-paced setting

Paying close attention to details

heavy workload

Individual appropriateness

Focus on the client.

Outstanding oral communication

Outstanding written correspondence

Adaptability

A cooperative team member

Dependability

Dependability

Experience

Three years to under five years

Options for employment terms

Day

Advantages for health

Dental strategy

advantages for people with disabilities

Assistance for refugees and immigrants

provides mentoring programs that match seasoned workers with immigrants and/or refugees.

Assistance for young people

provides youth-specific on-the-job training

Assistance to Indigenous Peoples

provides Indigenous workers with networking opportunities, coaching, and/or mentoring.

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