



Hotel Manager

Posted by Comfort Inn & Suites Medicine Hat

Posting Date : 04-Mar-2026

Closing Date : 24-Mar-2026

Location : Medicine Hat

Salary : \$37.73 Per Hour

Job Requirements

- **Education:** College, CEGEP or other non-university certificate or diploma from a program of 1 year to 2 years
- **Language:** English
- **Years of Experience:** 3 years
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job id:** ABOJ4201306

Job Description:

Title: Hotel Manager

Employer: Comfort Inn & Suites Medicine Hat

Address: 2317 Trans Canada Way SE , Medicine Hat, Alberta T1B 4E9

Wages: 37.73 Hourly

Vacancies: 1 vacancy

Joining: As soon as possible

Employment type: Permanent employment, Full time

30 to 40 hours /week

Employment conditions: Early morning, Evening, Shift, Flexible hours, Morning, Night, Day, Weekend

Overview

Languages

English

Education

College, CEGEP or other non-university certificate or diploma from a program of 1 year to 2 years

Experience

2 years to less than 3 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Responsibilities

Tasks

Develop and implement policies and procedures for daily operations

Supervise staff

Conduct performance reviews

Conduct training sessions

Negotiate with clients for the use of facilities

Perform front desk duties

Prepare budgets and monitor revenues and expenses

Implement marketing activities

Enforce policies and procedures

Address customers' complaints or concerns

Assist clients/guests with special needs

Establish work schedules

Organize and maintain inventory

Benefits

Health benefits

Dental plan

Health care plan

Paramedical services coverage

Financial benefits

Bonus

Life insurance

Long term benefits

Maternity and parental benefits

Other benefits

Free parking available

How to apply

Direct Apply

By Direct Apply

Additional ways to apply

Email: hecanadajobs@hotelequities.com

The employer accepts applications from:

- Canadian citizens and permanent residents of Canada.
- Other candidates with or without a valid Canadian work permit.

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: hecanadajobs@hotelequities.com

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