ABORIGNAL JOBS IN CANADA

Service Advisor

Posted by Canadian Tire 287

Posting Date : 11-Mar-2026

Closing Date : 07-Sep-2026

Location : Yorkton

Salary : $22.46-25.00 Per Hour

Job Requirements

- **Education**: minimum of Secondary (high) school graduation certificate
- **Language**: English
- **Years of Experience**: 3 years
- **Vacancy**: 1
- **Job Type**: Full Time
- **Job id**: ABOJ2171108

Job Description:

Service Advisor (Noc 64409)

Are you looking for a job where you can learn, meet people, have fun, share your ideas and help customers in a family and diverse work environment? Would you like to join one of Canada's most iconic and trusted companies? We're 100 years young and we need you!!

Job summary

The Service Advisor works in a fast-paced Automotive Service Centre environment communicating directly with customers and Service Centre employees, managing customers' needs and expectations regarding auto service maintenance and repairs.

Benefits:

• An amazingly friendly team
• Continued career opportunities
• Profit-sharing (conditions apply)
• Employee discount
• Diverse, inclusive and safe working environment
• Work-life balance
• Flexible work hours
• Ongoing training and learning
• Scholarship opportunities
• Reward and recognition program
• Group benefit plan (conditions apply)
• On-site parking
• Public transportation nearby
• Free coffee
• Working for an employer that's involved in the community
• Working for a locally owned business
• And much more!!

Responsibilities:

• Greet, assist and thank customers in a friendly manner, over the phone and in person.
• Offer professional and knowledgeable advice to build customer trust and loyalty.
• Listen actively to identify customer's concerns and problems with regards to repair and maintenance of their vehicle.
• Prepare work orders and review the estimated costs with the customers.
• Manage customers' expectations of when their vehicle will be ready.
• Act as a liaison between customers and Service Centre employees.
• Schedule service appointments.
• Ensure compliance with Health and Safety regulations.

Requirements / Skills

• Knowledge of automotive mechanic
• Ability to work shifts (days, evenings, week-ends and holidays)
• Approachable
• Ability to handle physical demands including standing/walking for 8 hours while frequently lifting and carrying items, using a ladder, twisting, turning and reaching

• Ability to find solutions to problems, adapt and cope with challenging situations and make decisions
• Strong communication and interpersonal skills
• Strong computer skills
• Ability to plan, organize, delegate and follow-up on daily tasks
• Valid driver's license for province of employment
• Good working knowledge of COSTAR (asset)
• Experience within role at Canadian Tire of a minimum of 3 years(asset)

Canadian Tire Stores encourage all applicants to verify job opportunities by visiting the official Canadian Tire careers website before submitting personal information or applications."

To apply for this job vacancy, please send your resume along with a cover letter and a refrence letter from your previous employer to the following email: hr.287@thetire.ca

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